

Graduate Certificate in Health Administration

The Graduate Certificate in Health Administration provides a broad understanding of the U.S. health care system for those aspiring to healthcare leadership positions, to those newly in a healthcare leadership position, and to those considering applying to the MHSA program (<https://www.kumc.edu/mhsa/>). The certificate is accessible to distance learners and can be earned completely remotely.

The Graduate Certificate in Health Administration provides an introduction to the field of health administration. Students will obtain a basic understanding of the U.S. healthcare system and how it operates. This certificate is designed for those aspiring to leadership positions in healthcare, to those newly in healthcare leadership positions, and to those considering a Master of Health Services Administration (MHSA) degree (Master of Health Services Administration, KU School of Medicine Department of Population Health ([kumc.edu](https://www.kumc.edu/school-of-medicine/population-health/education/master-of-health-services-administration-(mhsa).html)) ([https://www.kumc.edu/school-of-medicine/population-health/education/master-of-health-services-administration-\(mhsa\).html](https://www.kumc.edu/school-of-medicine/population-health/education/master-of-health-services-administration-(mhsa).html))). If a student is subsequently admitted to the MHSA program, credits from a completed certificate may upon approval be used towards fulfillment of MHSA degree requirements. All certificate classes are accessible to distance learners.

The certificate will be comprised of four courses taken in the following order:

Summer HPM 810: The Healthcare System (3 credits, online)

The structure and function of the components of the U.S. healthcare system are introduced in the context of the history, values and social forces that influenced its development and evolution. Students gain exposure to the concepts and vocabulary associated with aspects of the system, including delivery (providers, institutions, services), resources (finance, payment, insurance), population and public health, and outcomes (cost, access, quality). Healthcare outcomes from consumer, clinical and societal perspectives are explored.

Fall HPM 825: Financial Concepts in Healthcare Management (3 credits, hybrid)

Introduces the financial and managerial accounting concepts used in health care. This includes financial statement analysis; cost accounting; budgeting; and capital project analysis.

Fall HPM 858: Health and Social Behavior (3 credits, hybrid)

Health care as a cultural and socio-behavioral system is presented. Using research and theory, students explore alternative perspectives on the nature of medicine and healing within comparative health systems, both U.S. and abroad. Students examine at an advanced level how healthcare organizational structures contribute to patient health outcomes and influence employee behaviors. The course reinforces the nature and characteristics of the health professions, particularly medicine and nursing perceptions, and the complex behavioral dynamics of health professionals with organizational leaders.

Spring HP&M 822: Healthcare Economics (3 credits, online)

This course introduces the core concepts from economics to healthcare with a focus on helping health care managers use economic tools in making sound decisions. The demand for health care products, the structure of insurance, and the supply of health care products are

examined. Students will apply a variety of economic analyses to health policy and health system issues.

CURRICULUM:

Code	Title	Hours
HP&M 810	The Health Care System	3
HP&M 825	Financial Concepts in Healthcare Management	3
HP&M 858	Organizational Behavior in Healthcare	3
HP&M 822	Health Care Economics	3

Year 1

Summer	Hours Fall	Hours Spring	Hours
HP&M 810	3 HP&M 825	3 HP&M 822	3
	HP&M 858	3	
	3	6	3

Total Hours 12

ADMISSIONS REQUIREMENTS:

- A completed application
- An undergraduate GPA of 3.0 (on a 4-point scale) from an accredited institution
- A letter of reference from a professional colleague or professor
- A personal statement about why the applicant wants to pursue the certificate
- Interview with an MHSA faculty member

Contact for More Information:

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Technical Standards Requirements:

The following abilities and expectations must be met by all students admitted to the KU-MPH program:

1. OBSERVATION: A student must be able to observe and analyze class demonstrations and field experiences relevant to the disciplines of public health. These disciplines include epidemiology, biometry, environmental health, health program management, and behavior science. Observation necessitates the functional use of the senses of vision and hearing.
2. COMMUNICATION: A student must be able to communicate effectively in oral and written forms with other students, faculty, and preceptors. Use of computers and other technology is imperative to this communication. Effective communication includes the ability to understand assigned readings and lectures, the ability to analyze information, and the ability to present results of such analyses verbally and in writing.
3. MOTOR: A student must have sufficient motor function to attend classes, prepare assignments, give public presentations, and participate

in field experiences. Some field experiences in environmental health, for example, include activities at sites (e.g. waste treatment plants, water treatment facilities).

4. INTELLECTUAL-CONCEPTUAL, INTEGRATIVE, AND ANALYTIC ABILITIES: Applicants must be able to read and understand documents written in English. A student must be able to understand and work with measurements, carry out calculations, and engage in reasoning, analysis, and synthesis. Problem solving, the critical skill of public health, demands these intellectual abilities. In addition, a student should be able to comprehend three-dimensional relationships and understand spatial relationships of structures.

5. BEHAVIORAL AND SOCIAL ATTRIBUTES: A student must possess the emotional maturity and stability required for full utilization of his/her intellectual abilities, the exercise of sound judgment, and the prompt completion of all responsibility's attendant upon responsible activity in the broad field of public health. Integrity, motivation, reliability, self-direction, and the ability to work in diverse groups are personal qualities which are required for effective practice in the field. As a component of public health education, a student must demonstrate ethical behavior.